

Student's Name on the Report Michael Curry

PERSONAL TUTOR: ~~BB~~, CSK, ~~DHL~~, ~~SSS~~, ~~RT~~, ~~DSG~~

EO106 - Communications Report Formative Assessment Mark Sheet: (Write comments, grade- *excellent*, *Ok*, *can be improved!*)

Domain	Indicator	Name of reviewer one: Saffron Balfour	Name of reviewer two: Andreas Barlos
Structure/ Presentation	Written Style: Is the grammar & spelling ok? Is it interesting to read? Does it flow well from start to finish?	No major grammar or spelling error Each section is short and to the point	
	Structure: Is the report divided into sections, e.g. – summary, intro, content, conclusions.	Divided in sections but no summary or conclusion Clear Specification	
Flow of the report	Variation: Text, Layout, Diagrams. Is it professionally presented? Are the diagrams labelled and referred to in the text?	Clear layout Diagrams and pictures are referred to but are not labelled	
	Thesis: Is there a story? An argument given, with justification given for statements made.		
Evidence of research/ Content	Topic: Is there evidence of copying from sources. Is original writing present? Is there evidence of good research?	Original writing is present (Simplified version of the sources)	
	References: Were they cited within the text, good range of reference material (journals, books, web), and bibliography present?	All references are from the web, so limited range	